

Dear Sir/Madam,

UPDATING OF IDENTITY AND FINANCIAL PROFILE INFORMATION

We are contacting you to inform you of the need to update your details and your financial profile, with the aim of facilitating communication between us and to comply with our relevant legal/regulatory obligations.

The updating of your identity information and financial profile is carried out on the basis of the Preventing and Combating Money Laundering Law of 2007 (188(I)/2007) and the relevant Directive of the Central Bank of Cyprus, as amended from time to time as well as the legislative framework governing personal data, which governs the operations of the Κυπριακή Εταιρεία Διαχείρισης Περιουσιακών Στοιχείων Λίμιτεδ (translated as Cyprus Asset Management Company Ltd). We would like to remind you that Κυπριακή Εταιρεία Διαχείρισης Περιουσιακών Στοιχείων Λίμιτεδ (translated as Cyprus Asset Management Company Ltd) is the controller of your personal data for the purposes of the General Data Protection Regulation.

In view of the above, please submit the attached "Legal Entity Update Form" completed and signed as well as copies of the necessary supporting documents/information as specified in the Schedule below, within 10 days.

Please note that an Update Letter and Update Form has been sent to the Directors/Shareholders (holding a share capital of $\geq 25\%$) / to the Ultimate Beneficial Owners (UBOs), to other persons exercising control authority as well as to authorized signatories handling the accounts of the legal entity to be updated. Please make sure that you update the data regarding the above persons. In case the above persons have not received an Update Letter as well as an Update Form, please find the said forms at the link: [Client Information Collection - Κ.Ε.ΔΙ.Π.Ε.Σ. \(kedipes.com.cy\)](http://kedipes.com.cy).

It is important that the information we hold about you is current, complete, accurate and correct so that: (i) you receive timely knowledge of important matters concerning yourself in relation to your loan obligations, and (ii) they are assessed for purposes of implementing Schemes/Campaigns that are in effect today and/or in the future and may concern you.

For your convenience, the required supporting documents/data can be sent in the following ways:

- By e-mail at: clientinformation@kedipes.com.cy
- By facsimile (fax) at: 22744801
- By post to the address: Υπόψη Ομάδας Επικαιροποίησης ΚΕΔΙΠΕΣ, 8, Grigori Afxentiou, 1096, Nicosia / P.O.24537,1389, Nicosia (As written in the enclosed envelope)
- By hand at the addresses of the District Service Centres:
 - o Nicosia: 7, Grigori Afxentiou, 1096 Nicosia
 - o Limassol: 16, Patr. Ierousalim, 4192 Ypsonas
 - o Larnaca: 5 Georgiou Christodoulidi Avenue, 6041 Larnaca
 - o Paralimni: 4 Griva Digeni, 5281
 - o Paphos: 4 Minoos, 8041

For your best support and guidance, any questions can be sent to the email address clientinformation@kedipes.com.cy or you can contact us by phone at 22744800.

Thank you for your cooperation and we remain at your disposal for any additional clarifications.

Yours sincerely,

Κυπριακή Εταιρεία Διαχείρισης Περιουσιακών Στοιχείων Λίμιτεδ (translated as Cyprus Asset Management Company Ltd)



SCHEDULE

1.	The latest legalization documents in force (Memorandum and Articles of Association, certificate of incorporation/registration, certificate of registered address, certificate of shareholders, certificate of directors and secretary) or other legalization documents depending on the jurisdiction of incorporation
2.	Ownership structure signed by an authorized Director (in case the shareholder is a legal entity).
3.	Information regarding the group to which the company/legal entity belongs (country of incorporation of parent company, subsidiaries and associated companies, main activities of the group, countries of operations and financial figures).
4.	Audited financial statements for the last three (3) financial years. Where audited financial statements for the most recent year are not available, please provide unaudited financial statements including a profit and loss, balance sheet and cash flow statement.
5.	Recent minutes of the decision the Board of Directors of the of the Legal Entity, certified by the Secretary of the Legal Entity or as otherwise foreseen by the memorandum of the Legal Entity, concerning the decision to provide the necessary authorization to the persons handling the account.
6.	A recent (not older than 3 months) utility bill (e.g. electricity, water) (or municipal taxes and/or bank account statement issued by a bank in a country which is a member of the European Economic Area or from a third equivalent country, in which the Legal Entity's office address is indicated. Bills with a PO Box as the Legal Entity's Office address as well as mobile phone bills are not accepted.